

Name _____

General Scoring guide for Typed Documents

Assessment	Score
Format and Style	
Centered Title	
Indented Paragraphs	
Full Justification	
Name and date bottom right justified	
Times New Roman, 12 pt. Font	
Double Spaced	
Writing Effectiveness	
Complete Sentences	
Subject and Verbs in agreement	
Sentences do not begin with 'so' or 'and'	
Pronouns have antecedents	
Correct use of homophones	
Sentence style is clear, varied and appropriate to audience	
Literacy	
End punctuation marks present and correct	
Correct use of commas, colons, semi-colons, quotation marks and apostrophes	
Spelling correct throughout	
Score Number right/70	

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Score	